

4-H Volunteer Leader Recognition

Volunteers are the heart of the North Carolina 4-H program. Their energy and commitment create positive opportunities for young people across the state everyday, and without their consistent, dedicated service, many of the 4-H programs available would simply not exist. The North Carolina 4-H Volunteer Leaders' Association annually sponsors a statewide volunteer recognition program to formally acknowledge the excellent work of these individuals who give their time, talents and resources in support of the youth participating in North Carolina 4-H programs.

Volunteers fill many roles in the 4-H program. Their work may be in any of at least six categories of service which may be considered in examining a volunteer's contributions to the 4-H program. These are:

1. Direct programs to youth,
2. Services to other volunteers (master volunteers who teach/coordinate programs),
3. Indirect services to 4-H through technical or support services, such as donors or in-kind contributors,
4. Advocacy for youth or for 4-H such as a county commissioner,
5. Administrative services such as a bookkeeper who handles 4-H funds, and
6. Policy advising on county, district or state levels.

Volunteers may be nominated for recognition through this program by 4-H agents, 4-H members, other volunteers, parents of members, or individuals may nominate themselves.

Note: There are several different nomination forms. Please take time to be sure that you are using the appropriate form for the award for which you are nominating individuals.

2013 Adult Volunteer Recognition Schedule

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| December 2, 2013 | All adult volunteer nominations for recognition at the February 2014 Conference (recognizing volunteer achievement from December 2011 through November 2013) must be <i>in the state 4-H office at 5:00 pm</i> . |
| December 20, 2013 | Notification of county of award winners (state office does not contact individual award winners but leaves that to the discretion of the county agent and staff). |
| February 1, 2014 | Presentation of adult state and district awards at the North Carolina 4-H Volunteer Leaders' Conference. |

Volunteer Recognition Descriptions

District 4-H Adult Volunteer Recognition

Each county may nominate any volunteer worthy of recognition for outstanding service to youth for the past *one year period*. This award is sponsored by the North Carolina 4-H Honor Club. Up to four volunteers per district will be presented framed certificates at the 4-H Volunteer Leaders' Conference. Additional recognition may be provided at the District Activity Day events.

State Individual 4-H Volunteer Recognition

One 4-H volunteer per district may be recognized for outstanding service to 4-H for the past *one year period*. The volunteer may be nominated for excellence in any of the following areas: services to other volunteers, indirect services to youth, advocacy, administration, or policy. A plaque will be presented to each recipient at the 4-H Volunteer Leaders' Conference.

State 4-H Volunteer Leadership Team Recognition

One club leadership team per district may be recognized for excellence for the past *one year period*. Nomination should reflect the team's leadership in helping 4-H'ers develop positive self-concepts by gaining social and subject matter life skills through club involvement. A plaque will be presented to each award winning team at the 4-H Volunteer Leaders' Conference.

State 4-H School Enrichment Volunteer Recognition

One volunteer per district may be recognized each year for excellence in leadership of curriculum delivery through 4-H school enrichment programs for the past *one year period*. The plaques will be presented at the 4-H Volunteer Leaders' Conference. Criteria for selection will include utilization of innovative instructional strategies and community resources, and contributions beyond classroom delivery.

State 4-H After School Volunteer Recognition

One after school volunteer per district may be recognized for excellence in leadership of 4-H after school programs for the past *one year period*. Nominees may be day care providers having an indirect role with 4-H programming or those who work directly with youth. The award will be presented at the 4-H Volunteer Leaders' Conference. Criteria for selection include involvement of community resources, incorporating traditional 4-H methods such as projects and presentations into the curriculum and quality of program delivered.

4-H Donor Recognition

This award recognizes up to one individual, group or company per district who is not receiving recognition at a higher level for their contributions, either monetary or in-kind goods and services, to 4-H programs at the club, county, district or state levels. The nominee may support a single county or may provide support for a group or cluster of counties in a similar way. Plaques will be presented to recipients of these awards at the 4-H Volunteer Leaders' Conference.

State 4-H Master Volunteer Achievement in Continuing Education (ACE) Recognition

This award recognizes excellence among those participating in the Master Volunteer Achievement in Continuing Education program. It is focused on a single year's achievement and participation. Up to two awards per level of achievement may be presented each year. Awards committee will evaluate portfolio submissions to determine award recipients. Of particular focus is excellence in service, outstanding presentation of portfolio materials, and evidence of participation beyond the minimum requirements for achievement in the program. Plaques will be presented to recipients at the NC 4-H Volunteer Leaders' Conference.

Extension Staff Volunteer Support Recognition

Up to four individuals who are paid staff of North Carolina Cooperative Extension will be recognized for their extraordinary support of volunteers in club, county, district, state, regional and/or national participation. Nominees may be county, state, federal or grant-funded and must have been employed with Extension with major responsibilities in the area of 4-H Youth Development for at least two years as of the date of nomination. Nominees may be 4-H Agents, Program Assistants, Program Associates, County Directors, or may use any of numerous working titles. The distinction will be that this award is for paid staff support of volunteers in their work with youth rather than for paid staff work directly with youth. Awards will be presented at the 4-H Volunteer Leaders' Conference Recognition Banquet.

Thearon T. McKinney Salute to 4-H Volunteer Excellence (Formerly the Michael A. Davis Family Foundation Salute to 4-H Volunteer Excellence Recognition)

This award is presented annually to a volunteer who has excelled as a 4-H volunteer in North Carolina over a period of ten years or more. It is among the highest awards presented by the Association and recognizes growth and service to the organization at the local, county, and district levels and beyond. Service may be directly with 4-H members or may involve service to other volunteers or in advisory and or fund development capacities. Awards will be presented at the 4-H Volunteer Leaders' Conference Recognition Banquet.

Achievement Hall in 4-H Leadership

Two North Carolina 4-H volunteers may be recognized each year for leadership excellence to 4-H. Induction into the Achievement Hall of 4-H Leadership requires participation for a minimum of 10 years as a 4-H volunteer with outstanding and continuous service. Service may be at the club, county, district, state, regional and/or national levels in any of the following areas: programs for 4-H youth, services to other 4-H volunteers, indirect services, advocacy, administration, or policy. The awards are sponsored by the North Carolina 4-H Honor Club and are presented at the 4-H Volunteer Leaders' Conference. A permanent display honoring Achievement Hall members is housed at Betsy-Jeff Penn 4-H Center.

Outstanding Support to Military Children in North Carolina

The purpose of the Outstanding Support of Military Children in North Carolina Recognition Program is to recognize Extension professionals and volunteers who demonstrate an exceptional commitment to military families by developing and implementing innovative programs, positive opportunities and additional resources for military families and their children within their communities and across North Carolina over the past year.

The North Carolina Operation: Military Kids program sponsors the statewide recognition program to acknowledge the outstanding work of the individuals who give their time, talent and resources in support of North Carolina's military families and their children.

Ed & Linda Maxa Celebration of Community 4-H Club Volunteer Award

This award is presented to an active 4-H Volunteer Leader in the form of a scholarship to partially fund attendance at the NC4-HVLA Conference. The leader must have served for at least one full year as a community club leader to be eligible. The recipient will be recognized during the NC4-HVLA Conference.

**North Carolina 4-H Adult Volunteer Award Nominations
2013 Transmittal Form**

Guidelines

- Limit information to the space provided.
- Nomination information should be stapled to the transmittal form in the upper left corner. Do not bind information into booklets, folders, etc.
- Nominations should be based only on the past one year of service.
- Nominations are incomplete if not accompanied by a photo. Please label photo with nominee's name and county name in the event it becomes separated from the other nomination materials in processing. Digital photos, submitted on disk, are acceptable and must be labeled with nominee's name and county.
- Nominations are incomplete and will not be accepted without the signature of the county agent of the county in which the work was completed or the signature of the program assistant/associate or county director in the event of vacancy in the agent position in that county.
- Nominees may be nominated for recognition in multiple categories, but in order to be considered in more than one category, copies of the nomination and transmittal forms must be forwarded for each category in which the individual or team is to be considered by the Recognition Committee.

Nominee Information

Name _____ County _____

Address _____

Telephone _____ District _____

Number of Years in 4-H Volunteer Work _____

Nominator Name _____ Telephone _____

Signature of 4-H Agent or Designee _____ Date _____

Award for which nominee is to be considered (check all that apply and enclose a copy for each):

- _____ District 4-H Adult Recognition
- _____ State Recognition of Individual 4-H Volunteers
- _____ State Recognition of 4-H Volunteer Leadership Teams
- _____ State Recognition of 4-H School Enrichment Volunteers
- _____ State Recognition of 4-H After School Volunteers

Describe in 75 words or less the nominee's volunteer activity in a statement suitable for publicity and for the program.

Nomination Form for Volunteer Recognition

List Individual Names of Leadership Team Members (if applicable)

1. List up to three key activities or events conducted during this past year in this category of volunteer service.

2. What specific outcomes of these activities have led to improvement of lifeskills among participants? (For example, 5 youth participated in county activity day with presentations for the first time.)

3. How does the nominee improve the community's resources for youth development? (For example, service on nonprofit boards, advisory roles, school or church involvement, etc.)

4. In what other ways has the nominee contributed to the total 4-H program? (For example, officer in county, district, state leader associations, mentoring new volunteers, etc.)

5. List the training and preparation in which the nominee has participated to be more effective in his/her youth development roles.

6. List other awards or commendations received for youth work by nominee.

Supporting statements may go on separate pages and should include both of the following:

1. Agent or other 4-H volunteer's statement of evidence of nominee's personal growth.
2. Letter of reference from a community leader, 4-H'er or other volunteer.

North Carolina 4-H Adult Volunteer Award Nominations
Extension Staff Recognition
Transmittal Form

Guidelines

- Limit information to the space provided.
- Nomination information should be stapled to the transmittal form in the upper left corner. Do not bind information into booklets, folders, etc.
- Nominations may be based multiple years of service.
- Nominations are incomplete if not accompanied by a photo. Please label photo with nominee's name and county name in the event it becomes separated from the other nomination materials in processing. Digital photos, submitted on disk, are acceptable and must be labeled with nominee's name and county.
- Nominations are incomplete and will not be accepted without the signature of either the county or district extension director supervising the work of the staff nominee.

Nominee Information

Name _____ County _____

Address _____

Telephone _____ District _____

Number of Years in 4-H/Cooperative Extension Work _____

Nominator Name _____ Telephone _____

Signature of County or District Director _____ Date _____

Describe in 75 words or less the nominee's role in supporting volunteer development for use in publicity statements and for the program.

**North Carolina 4-H Adult Volunteer Award Nominations
Achievement Hall of 4-H Leadership &
Thearon T. McKinney Salute to 4-H Volunteer Excellence
2013 Transmittal Form**

Guidelines

- Limit information to space provided.
- Nomination information should be stapled to the transmittal form in the upper left corner. Do not bind information into booklets, folders, etc.
- *Nominations should be based on at least ten years of service.*
- Nominations are incomplete if not accompanied by a photo. Please label photo with volunteer's name and county name in the event it becomes separated from the other nomination materials in processing. Digital photos, submitted on disk, are acceptable and must be labeled with nominee's name and county.
- Nominations are incomplete and will not be accepted without the signature of the county agent of the county in which the work was completed or the signature of the program assistant/associate or county director in the event of vacancy in the agent position in that county.
- **Those announced as recipients of Achievement Hall recognition must submit an 8X10 portrait quality photograph for temporary display at McKimmon Center, to be moved to Penn 4-H Center's Wagner Center for permanent display, as soon as possible following Conference but no later than March 1, 2014.**

Nominee Information

Name _____ County _____

Address _____

Telephone _____ District _____

Number of Years in 4-H Volunteer Work _____

Nominator Name _____ Telephone _____

Signature of 4-H Agent or Designee _____ Date _____

Award for which nominee is to be considered

_____ Michael A. Davis Family Award for 4-H Volunteer Excellence

_____ Achievement Hall of 4-H Leadership

Describe, in 200 words or less the nominee's volunteer activity in a statement suitable for publicity and for the program.

North Carolina 4-H Adult Volunteer Award Nominations
4-H Donor Recognition
2013 Transmittal Form

Guidelines

- Limit information to the space provided.
- Nomination information should be stapled to the transmittal form in the upper left corner. Do not bind information into booklets, folders, etc.
- Nominations may be based multiple years of service.
- Nominations are incomplete if not accompanied by a photo. Please label photo with nominee's name and county name in the event it becomes separated from the other nomination materials in processing. Digital photos, submitted on disk, are acceptable and must be labeled with nominee's name and county.
- Nominations are incomplete and will not be accepted without the signature of either the county or district extension director supervising the work of the staff nominee.

Nominee Information

Name of company or organization _____

County _____

Address _____

Telephone _____ District _____

Number of Years in 4-H/Cooperative Extension Work _____

Nominator Name _____ Telephone _____

Signature of 4-H Agent or Designee _____ Date _____

Describe in 75 words or less the nominee's role in supporting volunteer development for use in publicity statements and for the program.

Nomination Form for 4-H Donor Recognition

1. List up to three specific actions, events or interventions undertaken by this nominee that have supported 4-H member and/or volunteers in their work with young people through Cooperative Extension in an extraordinary way.

2. What specific outcomes have led to improvement and/or growth of the volunteers and/or the program because of contributions by the nominee?

3. How has the county program been enhanced by the nominee's support? (For example, more youth scholarships for camp, program supplies provided to insure program's success, etc.)

4. Please share any additional, relevant information that might be helpful to those evaluating the nominations.

Supporting statements may go on separate pages and should include up to three items from any combination of the following individuals:

1. Another Extension staff member providing evidence of the nominee's support of volunteers in the county program.
2. Letter of reference from a community leader or 4-H'er.
3. Letter of support from a volunteer.

**Outstanding Support of Military Children in North Carolina Recognition
2013 Transmittal Form**

Guidelines:

1. Confine all answers to space provided unless otherwise indicated.
2. Use standard type, do not reduce
3. Nomination information should be stapled to the transmittal form in the upper left corner. Do not bind information in booklets, folders, etc.
4. Nominations should be based only on the past one-year (1 October 2012 through 30 September 2013) of service.
5. Nominations are incomplete and will not be accepted without the signature of the county agent of the county in which the work was completed or the signature of the program assistant/associate or county director in the event of vacancy in the agent position in that county.
6. One award recipient will be presented per category
7. Recognition will be presented to recipients at the NC Volunteer Leader's Conference

Nominee Information

Name _____ County _____

Address _____

Telephone _____ District _____

Branch of Service Nominee is providing service to _____

Nominator Name _____ Telephone _____

Signature of 4-H Agent or Designee _____ Date _____

Award for which nominee is to be considered (Check the appropriate category and enclose a copy for each):

Extension Professional Recognition (*Agent or Program Assistant/Associate*)

Adult Volunteer Recognition (*Individual*)

Describe in 75 words or less the nominee's volunteer activity and service in a statement suitable for publicity and for the program.

Nomination Form for EXTENSION PROFESSIONAL RECOGNITION
(Agent or Program Assistant/Associate)

1. What specific outcomes have led to the improvement and/or growth of the military culture in the community?

2. Provide three specific actions, events or interventions undertaken by the nominee that have supported the military in their work with military families through Cooperative Extension in an effective way.

3. What specific outcomes of these activities have led to improvement of life skills among participants? (For example, 6 military youth participated in county science day camp.)

4. How does the nominee improve the community's resources for military families?

5. List the trainings and preparations in which the nominee has participated to be more effective in his/her contributions to military community?

6. How has the county program been enhanced by nominee's support?

Supporting statements may go on separate pages and should include up to three items from any combination of the following individuals:

1. Another Extension staff member providing evidence of the nominee's support of volunteers in the county program.
2. Letter of reference from a community leader or 4-H'er.
3. Letter of support from a volunteer.

Nomination Form for ADULT VOLUNTEER RECOGNITION

List up to three key activities or events conducted during this past year in this category of volunteer service.

What specific outcomes of these activities have led to improvement of life skills among military families?

How does the nominee improve the community's resources for supporting military youth and/or families? (For example, service on nonprofit boards, advisory roles, school or church involvement, etc.)

In what other ways has the nominee contributed to the overall support to military families in his/her community?

List the training and preparation in which the nominee has participated to be more effective in his/her development to educate their community and to support military families.

Supporting statements may go on separate pages and should include both of the following:

1. Agent or other 4-H volunteer's statement of evidence of nominee's personal growth.
2. Letter of reference from a community leader, 4-H'er or other volunteer.

**Ed & Linda Maxa Celebration of Community 4-H Club Volunteer Award
2013 Transmittal Form**

Guidelines:

1. Confine all answers to space provided unless otherwise indicated.
2. Use standard type, do not reduce
3. Nomination information should be stapled to the transmittal form in the upper left corner. Do not bind information in booklets, folders, etc.
4. Nominations are incomplete and will not be accepted without the signature of the county agent of the county in which the work was completed or the signature of the program assistant/associate or county director in the event of vacancy in the agent position in that county.
5. One award recipient will be presented
6. Recognition will be presented to recipients at the NC Volunteer Leader's Conference

Nominee Information

Name _____ County _____

Address _____

Telephone _____ District _____

Nominator Name _____ Telephone _____

Signature of 4-H Agent or Designee _____ Date _____

Describe in 75 words or less the nominee's volunteer activity and service in a statement suitable for publicity and for the program.

Describe in 200 words or less how the volunteer will utilize the information received at the conference.